



Foreign Affairs Manual

4 FAM – Financial Management

Change Transmittal: FIN-423

Date: 5-20-2013

4 FAM 360 ACCOMMODATION EXCHANGE

4 FAM 390 CASHIER OPERATIONS

4 FAM 830 EMERGENCY EVACUATION FISCAL POLICY

Changes

1. This Change Transmittal updates office of origins related to RM's reorganization from the Bureau of Resource Management (RM) into two bureaus: The Bureau of Budget and Planning (BP) and The Bureau of the Comptroller and Global Financial Services (CGFS).
2. If this issuance changes less than half the words, we formatted the changed text in *dark magenta italic*. If this issuance changed more than half the words, we did not use *dark magenta italic*. The CT line in each section shows when that section last changed.
3. Officers are reminded that Department-issued materials not codified in the Foreign Affairs Manual or its supplemental Foreign Affairs Handbook series generally have no regulatory validity (see 2 FAM 1115.1).
4. The office responsible for the material in this subchapter is CGFS/FPRA/FP. Please direct questions concerning content substance and interpretation to this office. Administrative questions on the Foreign Affairs Manual or Handbooks can be directed to A/GIS/DIR,

Office of Directives Management.

Filing Instructions for Paper Copies

1. Remove and discard the old 4 FAM 360 (CT:FIN-415; 06-21-2012) and insert the new 4 FAM 360 (CT:FIN-423; 05-20-2013).
2. Remove and discard the old 4 FAM 390 (CT:FIN-415; 06-21-2012) and insert the new 4 FAM 390 (CT:FIN-423; 05-20-2013).
3. Remove and discard the old 4 FAM 830 (CT:FIN-415; 06-21-2012) and insert the new 4 FAM 830 (CT:FIN-423; 05-20-2013).
4. After inserting the material in the binder, insert this change transmittal immediately following the CT Checklist, then fill in the entry line for CT:FIN-423, and initial.

Distribution Notice

1. The Foreign Affairs Manual and Handbooks (unclassified) official version can be found on the State Department's Intranet site.
2. All posts and offices keeping paper versions of the Foreign Affairs Manual are responsible for maintaining the FAM on a current basis (see 2 FAM 1116.5).
3. Use KFAM and AINF TAGS on all communications on FAM/FAH issues.